

VACANCY BULLETIN

KHIAN3 INDUSTRIES SDN BHD is an established Malaysia company in the manufacturing and building material based in Prai, Penang. We are looking for dynamic individuals to join our team.

Production Supervisor

Responsibilities:

- Assist production manager handle day to day production operations
- Responsible for requesting raw materials for production process from store
- Handling the arrangement of material into production line
- Monitor productivity, target achievement, and product quality
- Assist to oversee production workers/operators
- Monitor production workers/operators discipline, work performance, and attendance
- Assist to conduct training and briefing for production workers/ operators
- Shorten the job setup time and reduce job setup wastage
- Manage and reduce production rejects
- Responsibilities for machine efficiency and effectiveness control
- Responsible for report to the production manager and factory manager when found any machines breakdown
- Cooperate with other section of department to ensure the quality matters
- **Maintain 5'S** at work place and safety working environment
- Perform duties or task assigned by superior/management

Requirements:

- Candidate must have at least Secondary School/SPM certificate
- Required language(s) : Mandarin, Bahasa Malaysia
- 5 year(s) of working experience in the related field is required for this position
- Must have communication and problem solving skills and is a fast learner
- Able to work with minimal supervision

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Assistant Production Supervisor

Responsibilities:

- Follow up and record daily production output versus production planning schedules
- Monthly inventory for production parts
- Handling the Preventive Maintenance of the production machinery and equipment
- Assist to conduct training and briefing for production workers/operators
- Ensure proper handling and storage of products in production
- Report to the Production Manager and Factory Manager when found any machines breakdown
- Cooperate with other section of department to ensure the quality matters is in well perform
- **Maintain 5'S** at work place and safety working environment
- Perform duties or task assigned by superior/management

Requirements:

- Candidate must have at least Secondary School/SPM certificate
- Required language(s) : Mandarin, Bahasa Malaysia
- 2 – 4 year(s) of working experience in the related field is required for this position
- Preferably Junior Executive specialized in Manufacturing/Production Operations or equivalent
- Must have communication and problem solving skills and is a fast learner
- Able to work with minimal supervision

QC Inspector

Responsibilities:

- Perform quality inspection on incoming, in process & final inspection of materials or assembled products
- Carry out dimensional and visual inspection on finished goods to ensure they meet customer requirements
- Inform and highlight to the Production Manager/Supervisor for any in process nonconformance for immediate action
- Cooperate with other section of department to ensure the quality matters is in well perform
- Maintain detailed records of the testing that's been carried out
- Prepare and submit reports to management
- Able to work independently
- Perform duties or task assigned by superior/management

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Requirements:

- Candidate must have at least Secondary School/SPM certificate
- Required language(s): Mandarin, Bahasa Malaysia
- 2 – 4 year(s) of working experience in the related field is required for this position
- Must have communication and problem solving skills and is a fast learner
- Able to work with minimal supervision

Assistant QC Inspector

Responsibilities:

- Assist in the administration of Quality
- Ensure follow-up on corrective/preventive action for customer return/complaints
- Cooperate with other section of department to ensure the quality matters is in well perform
- Report on non-conformity inspected parts to Senior QC
- Assist Senior QC on Prepare and submit reports to management
- Able to work independently
- Any other ad hoc assigned from time to time

Requirements:

- Candidate must have at least Secondary School/SPM certificate
- Required language(s): Mandarin, Bahasa Malaysia
- Fresh graduate are encouraged to apply
- Preferably specialized in Manufacturing/Production Operations or equivalent
- Must have communication and problem solving skills and is a fast learner
- Able to work with minimal supervision

Interested candidates are invited to apply online with a full resume stating qualifications, contact number, working experience, and expected salary together with a recent passport-sized photograph to info@khian3.com or to the following address:



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