

VACANCY BULLETIN

We are a group of established packaging companies that supplies a comprehensive range of protective packaging materials. We are involved in the design and fabrication of polymer-based protective packaging products for the computer and electronics industries, provisions of contract manufacturing services, conversion of corrugated paper boxes, provision of material testing and equipment calibration services. Our ability to provide total flexibility of service, competitive pricing, choice, delivery, overseas support and finest quality has allowed us to achieve our current position through years of development. We have packaging design capability to accommodate the needs of our customers in this hi-tech sector of industry,

General Manager

Requirements

- Candidate must possess at least a Bachelor's Degree or Post Graduate Degree (preferably MBA).
- At least 5 years working experience in managerial position, in high-volume manufacturing environment.
- Excellent leadership, problem solving, integration and skills and interpersonal skills.
- Working knowledge of best manufacturing practices including lean manufacturing is added advantage.

Logistics Executive

Requirements

- Graduate with degree holder. Preferred link to forwarding work.
- Experience is required in the forwarding or logistics functions. Year of experience at least >2 years.
- Familiar with all the shipment terms for international waters and Custom clearance requirements.
- Diligent staff and have sense to urgency work.
- Able to work independently.
- Able to report to work soonest.
- Able to communicate well in Mandarin.

Assistant Engineer

Requirements

- Diploma in Mechanical Engineering.
- Proficiency in the use of Corel Draw / Autocad.
- Working Experience in Packaging Design is an advantage.
- Posses good communication and interpersonal skills.

Accounts Assistant

Requirements

- LCCI / Diploma in Accountancy or its equivalent.
- Minimum 1 year working experience in manufacturing environment.
- Knowledge of ERP system will be advantage.
- Possess good communication and interpersonal skills.
- Able to communicate well in Mandarin.

Purchasing Assistant

Requirements

- Min. SPM / Diploma Holder
- Computer literate and well versed with MS Word & Excel.
- Knowledge of ERP system will be advantage.
- Possess good communication and interpersonal skills.

HR Assistant

Requirements

- Min. SPM / Diploma Holder
- 1-2 Years of clerical work experience.
- Computer literate and well versed with Ms Word & Excel
- Possess good communication and interpersonal skills.



IRE-TEX (MALAYSIA) SDN BHD
Plot 118, Jalan Perusahaan,
Bukit Tengah Industrial Park,
14000 Bukit Mertajam, Penang.
Tel : 04-5022752 (Ext. 223 Mr Chong)
Fax : 04-5022751
E-mail : job@iretex.com.my